



Mohawk Agricultural Society

5717 Old Hwy #2
P.O. Box 326
Shannonville, ON
K0K3A0



MOHAWK FAIR VENDOR & CONCESSIONAIRE REGULATIONS

In order to keep equality among all vendors and concessionaires attending the Mohawk Fair each year, the Mohawk Agricultural Society is asks that all vendors and concessionaires abide by the following regulations:

1. All **Food Vendors** will be charged a **lot fee of One Hundred Fifty Dollars (\$150.00)** per stay. This fee is based on a standard concession lot size of 12'x12'. Any Food Vendors occupying any space larger than the standard size as mentioned above be it booth, tent, or trailer including extra awnings, tarps, canopies, or seating areas), will be considered to occupy more than one allotted space and charged according to the actual total space occupied as measured by an MAS representative.
2. All **Craft/Non-Food Vendors** will be charged a lot fee of **One Hundred Dollars (\$100.00)** per stay. This fee is based on a standard concession lot size of 12'x12'. Any Craft/Non-Food Vendors occupying any space larger than the standard size as mentioned above be it booth, tent, or trailer including extra awnings, tarps, canopies, or seating areas), will be considered to occupy more than one allotted space and charged according to the actual total space occupied as measured by an MAS representative.
3. Native Cultural Craft/Non-Food Vendors shall be advised that they may be eligible for a \$50.00 reimbursement of their vendor fees should they be observed by MAS Representatives demonstrating their art or crafts(wo)manship at their booth for Mohawk Fair Patrons throughout the fair.
4. All **Market Stand Vendors** will be charged a **lot fee of Fifty Dollars (\$50.00)** per stay. This fee is based on a standard concession lot size of 12'x12'. Any Market Stand Vendors occupying any space larger than the standard size as mentioned above be it booth, tent, or trailer including extra awnings, tarps, canopies, or seating areas), will be considered to occupy more than one allotted space and charged according to the actual total space occupied as measured by an MAS representative.
5. All **Non-Profit Vendors** will be charged a **lot fee of Twenty-Five Dollars (\$25.00)** per stay. This fee is based on a standard concession lot size of 12'x12'. Any Non-Profit Vendors occupying any space larger than the standard size as mentioned above (be it booth, tent, or trailer including extra awnings, tarps, canopies, or seating areas), will be considered to occupy more than one allotted space and charged according to the actual total space occupied as measured by an MAS representative.
6. **Hydro** is available to all concessions at an extra charge of **Twenty Dollars (\$20.00) for the weekend** or part thereof. Should you require this service, please mark this service as "Needed" on the enclosed Mohawk Fair Vendor and Concessionaire Agreement and adjust your fees accordingly.
7. Water is accessible, but is NOT fit for human consumption. Should you require drinking or potable water, it is your (the Vendor or Concessionaire's) responsibility to bring in whatever amount of water is needed at your own expense.
8. The Vendor & Concessionaire Registration Deadline is **JULY 8, 2016**. All registration fees must be paid on or before this date or else a **\$25.00 penalty fee** will be added to the final bill, NO EXCEPTIONS.



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9. All Vendors and Concessionaires are required to provide the MAS with a valid certificate of insurance and add the MAS as an additional insured party at the time of registration.
10. Should your concession be assigned a lot location along the fence, please be advised that your tent, booth, or trailer (including extra awnings, tarps, canopies, or seating areas) is to be kept at a distance of at least one metre (1m) out and away from fence. If you have any questions or concerns regarding the positioning of your Concession or Vendor stand, please contact the Mohawk Agricultural Society's Grounds Foreman.
11. Should your tent, booth, or trailer upgrade, downsize, or change completely, it will be the responsibility of the concessionaire to notify the Mohawk Agricultural Society as soon as possible of any such change. The type of concession stand and/or size which you occupy could greatly affect your assigned lot location.
12. The MAS assigns all lot locations. Every attempt will be made to meet with reservations and requests, but lot locations cannot be guaranteed and could possibly change due to unforeseen circumstances at any time, at the MAS's discretion.
13. To reserve a specific Vendor or Concessionaire Lot, full payment is required 30 days prior to opening day. Please submit your completed signed agreement and the required fees as soon as possible.
14. Should a cancellation be necessary, full funds will be issued, up to one week prior to opening day. After this point, the MAS is unfortunately unable to issue any refunds.
15. All concessions are required to be in place and fully set up before 12:00 (Noon) opening day. All concessions tear down will commence after 4:00 p.m. on closing day. Kindly respect the patrons who pay to view your concessions and expect you to be there for the full duration of the Fair times and dates. These times are to keep order on Mohawk Fair grounds.
16. Only ONE (1) complimentary weekend pass will be allotted to each Vendor or Concessionaire. Any and all other volunteers, employees, or family members shall be required to pay the standard entry fees per day.
17. All Vendors and Concessionaires are expected to keep their lot location(s) clean and tidy. Any and all types of garbage or litter remaining on a lot location, whether directly related to your concession or not, should be cleared away and disposed of in a timely manner. If garbage or litter is not properly disposed of, Vendors and Concessionaires should expect only one (1) warning from an MAS Director. Should they need to be told a second time to clean up a lot, Vendors and Concessionaires should expect an extra fee of \$25.00 to be added to their bill as "Waste Disposal Fees".
18. Any Vendors or Concessionaires caught selling or distributing any unlicensed, illegal, or contraband products will be immediately escorted off the Mohawk Fair grounds and be banned from returning.



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MOHAWK FAIR VENDOR & CONCESSIONAIRE AGREEMENT

This is a binding agreement held between the Mohawk Agricultural Society and

_____ (Vendor/Concessionaire's Name)

Vendor Contact Name: _____

Vendor Contact Address: _____

Vendor Contact Phone: _____

Vendor Contact Email: _____

Type of Concession: Food Market Stand Non-Food/Craft
 Non-Profit

Accompanied by: Booth Trailer Tent
 Other (please describe): _____

I/we would like to request Lot Location Number _____.

Number of lots required: _____ 12X12 @ \$100 (Craft) = \$ _____

_____ 12X12 @ \$150 (Food) = \$ _____

_____ 12X12 @ \$50 (Market) = \$ _____

_____ 12X12 @ \$25 (Non-Profit) = \$ _____

Hydro Needed @ \$20 = \$ _____

TOTAL = \$ _____

FEES ENCLOSED Y N

 Vendor Signature

 MAS Representative Signature

 Date